

Archive Scanning



Documents Taking Over Your Workspace?

Take Back Your Workspace

If your workspace is looking like a storage facility, it's time to take back your workspace!

For the price of a photocopy (*and less than the cost of a new file cabinet*), SyTech will scan and convert your documents into an electronic format.

Manage Your Records With SyTech

SyTech will pickup, scan, and index vital records into any compatible management system.

SyTech's core strength is helping agencies digitize records and implement sound records management processes. We have completed projects for numerous public and private agencies across California, and continue to be their source of document management expertise.

SyTech will provide a flexible document management solution that works for YOU!

Archive Scanning Benefits

- ✓ Save time looking through boxes
- ✓ Save space by removing unwanted file cabinets
- ✓ Loss protection
- ✓ Meet compliance requirements
- ✓ Public access where applicable
- ✓ Distributed / mobile access

